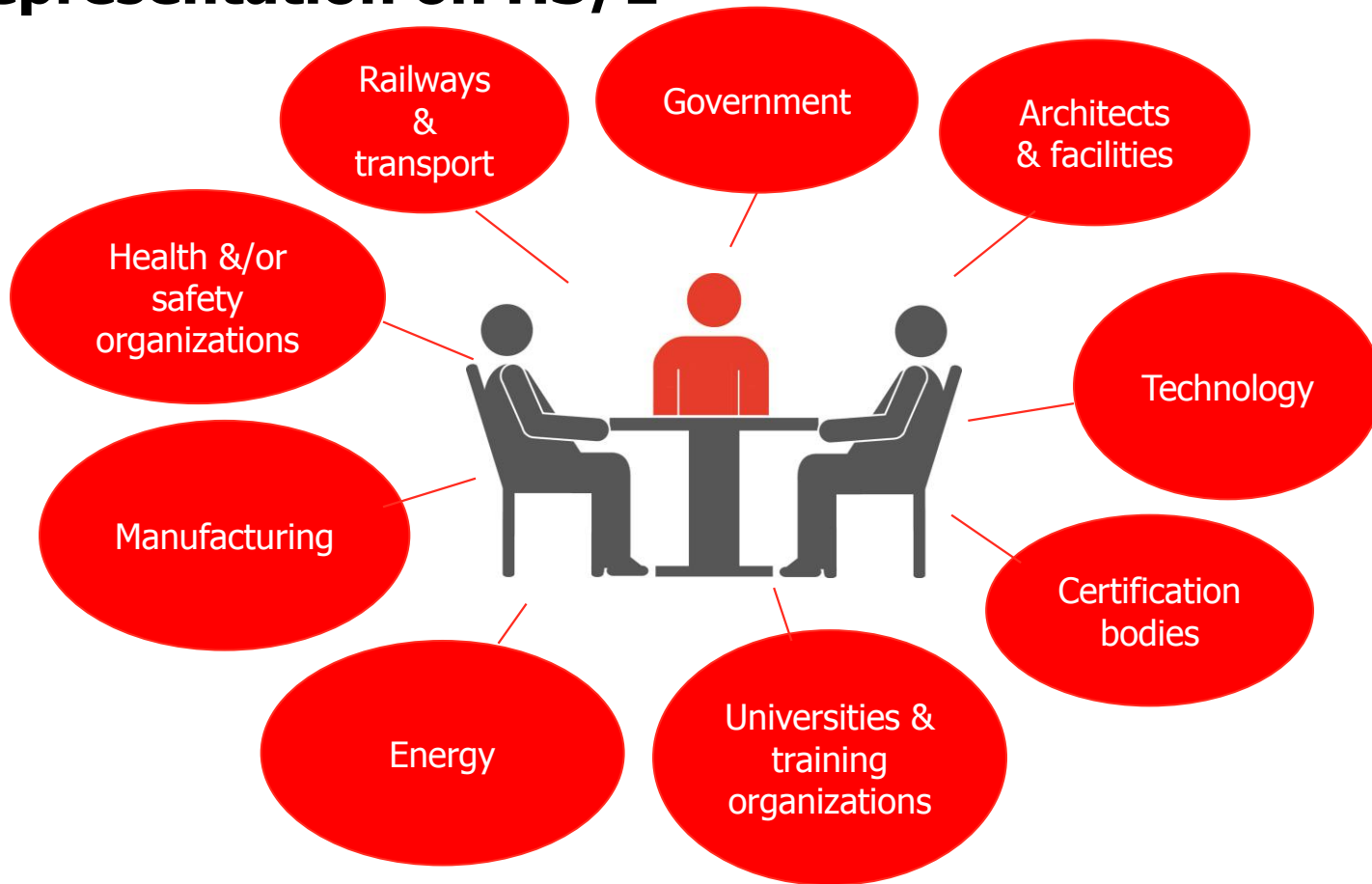


BSI Committee HS/1 Occupational Health & Safety Management

Public Meeting – Swansea University - 13th June 2017

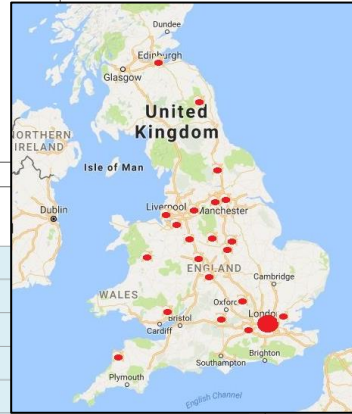
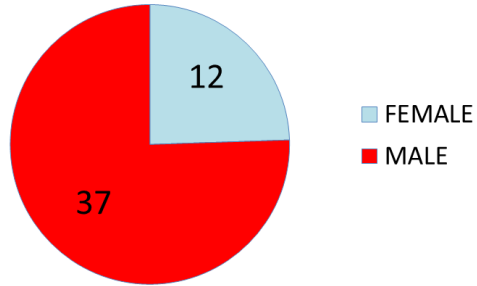
	Agenda	Speaker
10:15	1. Introductions, apologies and attendance	MC, SS
10:30	2. Confirmation of the day's agenda	MC, SS
10:35	3. Standing items 3.1 Constitution and membership 3.2 Conflicts of interest 3.3 Declarations of IPR for published standards and work in progress	MC, SS
10:50	4. To confirm the minutes of the meeting held on 27/04/2017	SS
10.55	5. Timeline and Background to ISO 45001 and plans for BS 45004	MC
11.05	6. BS 45004 Guidelines for the application of ISO 45001 – progress report	TD, SS
11.20	7. ISO DIS 45001.2 7.1 Critical issues 7.2 Next Steps – plans for finalisation of UK comments on DIS2; Delegation to Meeting in Malaysia in September; Future of ISO PC/283	MC, TD, AF, TH, SS
12:45	8. Any other business	

Representation on HS/1

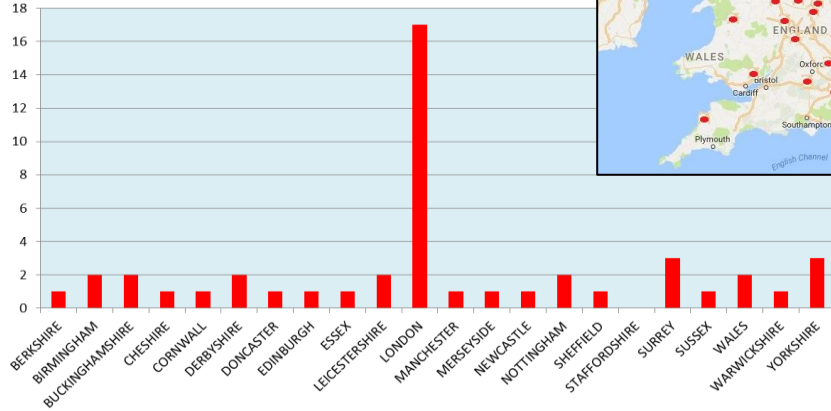


Committee membership statistics

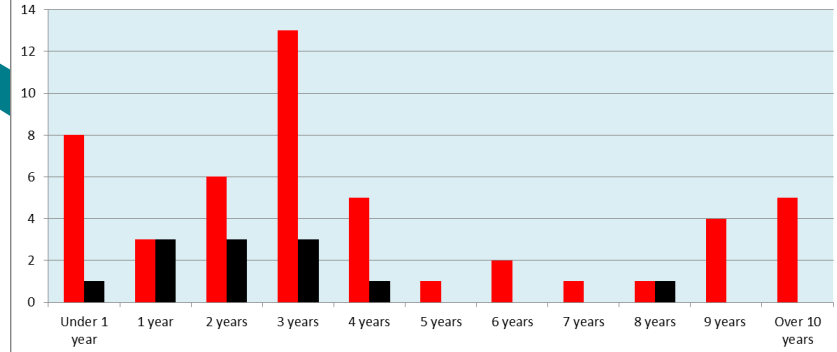
Total number of members = 49



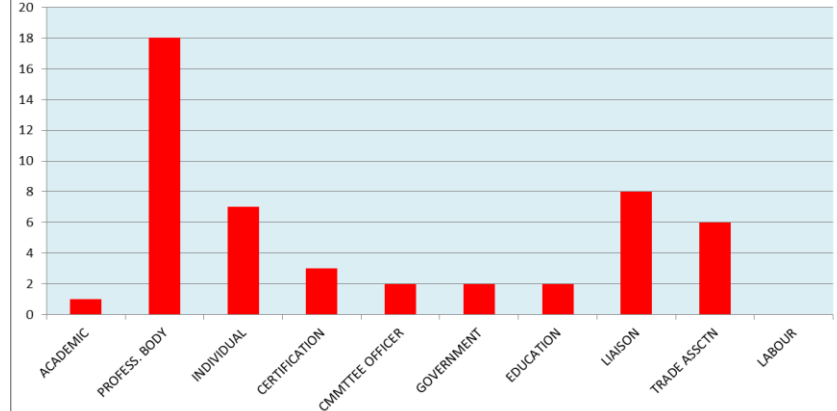
Location of members



Number of years a member of HS/1



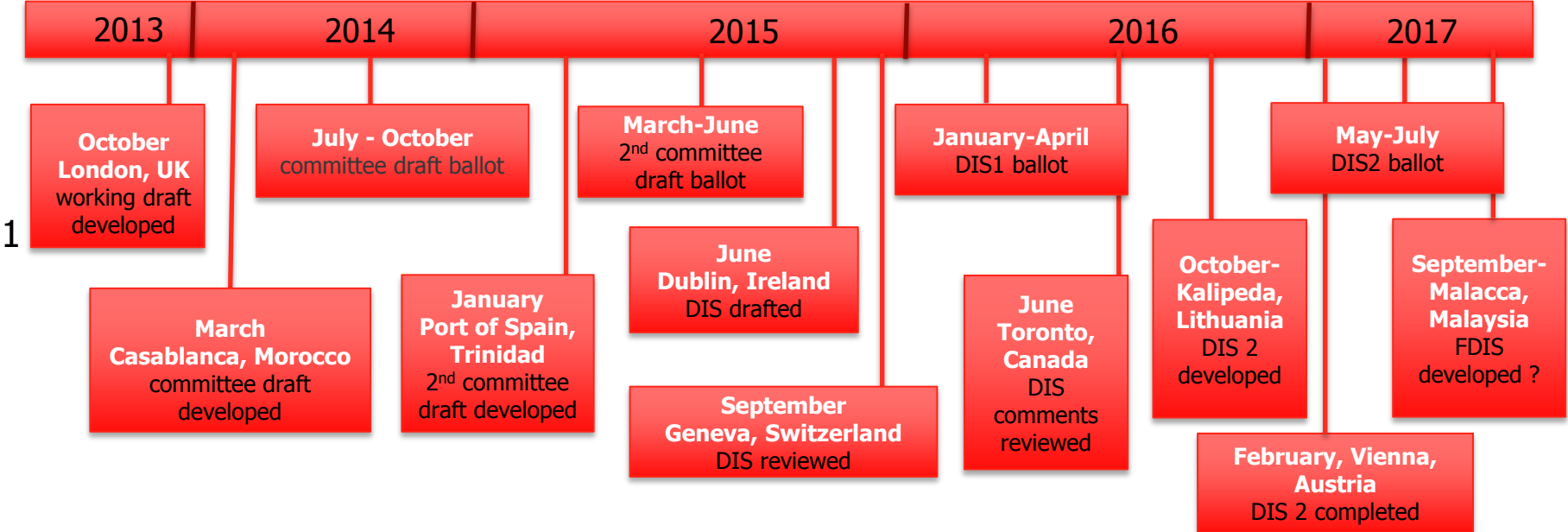
Representation



Timeline and Background to ISO 45001 and plans for BS 45004

Martin Cottam

ISO 45001 Programme



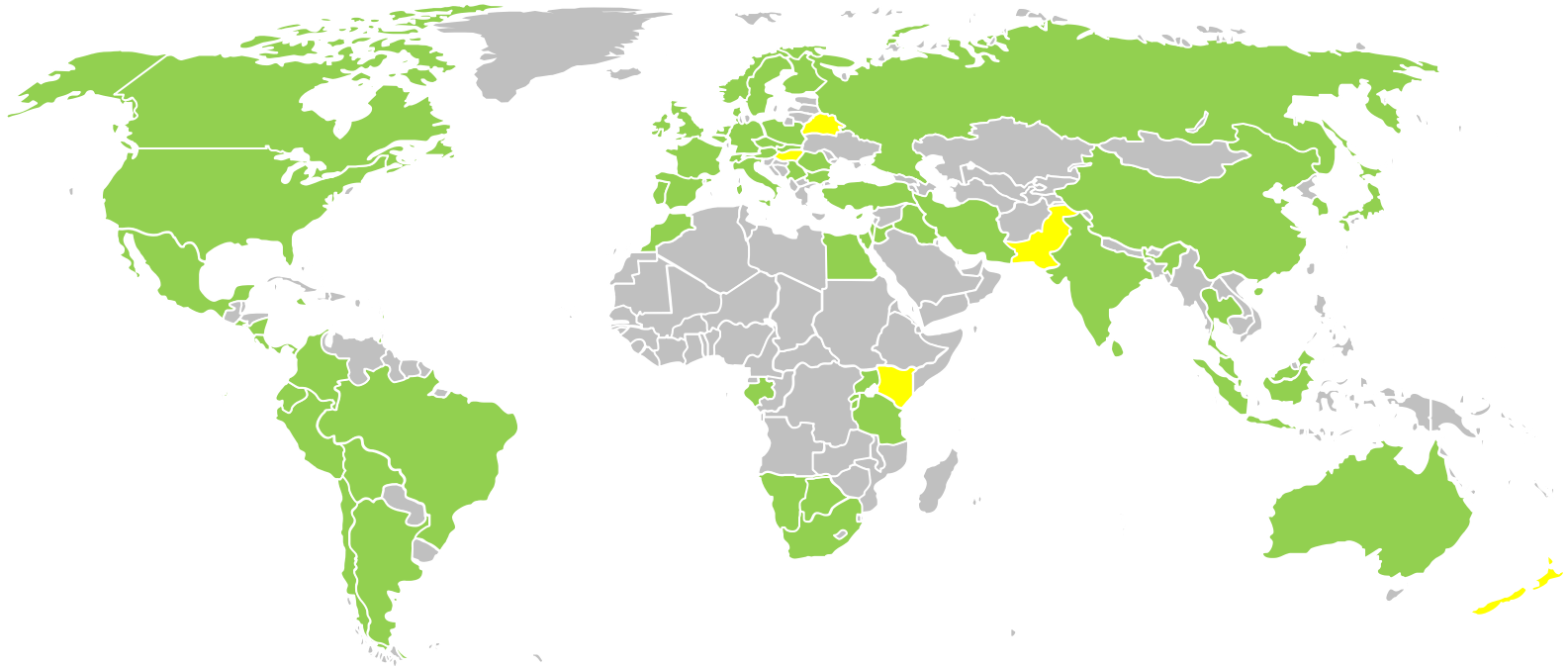
Ballots

- ISO/CD 45001.1 **failed** at ballot, with 29 votes for, 17 against and 1 abstention - just under the required 2/3 majority to approve
- ISO/CD 45001.2 was **approved** with 35 votes for, 11 against and 5 abstentions
- ISO/DIS 45001.1 **failed** at ballot, with 40 votes for, 16 against and 5 abstentions - just over the maximum fraction of votes against
- ISO/DIS 45001.2 ballot underway, closing in July 2017.

UK comments deadline is 18th June.

Note: the number of participating members increases each year

Countries participating in the development of ISO 45001 (2017)



 Participating member (63)

 Observer member (8)

(+ 9 external liaison organizations)

Guidance on OH&S Management Systems

- BS 8800 first published in 1996 using HSG/65 and ISO 14001 models
- Used as a basis for early certification of OH&S management systems
- Redeveloped to form BS 18004 following the publication of OHSAS 18001 & 18002
- Goes beyond OHSAS 18002 by providing implementation guidance, not just guidance on how to interpret 18001
- ISO 45001 will contain only a short Annex providing guidance on how to interpret some key text of the Standard and help avoid misinterpretation
- No plan, at this stage, for an ISO implementation guidance standard

ISO 45001 guidance

Trevor Dodd

BS 18004 Guide to achieving effective occupational health and safety performance

- Originally published as BS 8800, this was developed to meet UK needs, recognizing that UK was more advanced in some of its thinking and used HSG 65 for managing OHS
- The Annexes were used to guide implementation on some of the technical areas
- The Annex covers 95 pages - the main text is 45 pages
- Style, and some content, little changed since BS 8800

Informative annexes in BS 18004

- Annex A Integration (of a BS OHSAS 18001 management system)
- Annex B Guidance on implementation and operation
- Annex C Promoting an effective OH&S management system
- Annex D Guidance on setting objectives and planning and implementing OH&S programmes
- Annex E Guidance on risk assessment and control
- Annex F Operational control
- Annex G Occupational health
- Annex H Worker involvement
- Annex I Emergency preparedness and response
- Annex J Measuring performance
- Annex K Incident investigation
- Annex L Internal audit

Our plans for UK Guidance to ISO 45001

- Short document providing general implementation guidance across all areas of ISO 45001
- Written in plain English, with a particular eye to the needs of small businesses
- To be supplemented by new guidance standards providing greater detail on specific topics:
 - Occupational Health
 - Risks and Opportunities
 - Accident & Incident Investigation

Significant issues with ISO/DIS 45001.2

Martin Cottam

General issues through the development of ISO 45001

- Use of the word 'worker' for all people working for the organization is problematic and leads to problems such as needing to differentiate between managerial and non-managerial workers
- Problems accommodating hazard identification and assessment of OH&S risks within the Annex SL structure of "risks and opportunities"
- Tensions over degree of alignment with ISO 14001, especially where this deviates from Annex SL.
- Involvement of workers (and their representatives) – are the requirements too onerous?
- Competence – there is nothing in the requirements to address organizational competence and competent advice to managers. The UK also wishes to add 'qualification' into the definition of competence

From HS/1 meeting of 27th & 28th April

- 65 comments from review of Standard, excluding the Annex
- Applicability to SMEs, and danger of over-prescribing requirements for low-risk organisations - needs concept of “proportionality” reinforcing
- Outsourcing – concerns from several national delegations, principally France, not satisfactorily resolved in Vienna
- Various inconsistent descriptions of the “intended outcomes” of the MS

From HS/1 meeting of 27th & 28th April

- Various different phrases used to describe types of health – ‘physical, psychological and mental’ in some places cognitive elsewhere. Preferred term is ‘physical and psychological’
- Document requirements in respect of legal requirements and other requirements may be too onerous
- Management review to explicit require review of policy
- Requirement for top management to communicate results of management review – too specific

From discussion with other delegations

Outsourcing

- Reorder 8.1.4 – 8.1.6, with Outsourcing and Contractors as subsections of Procurement
- Propose to add:
The organization shall ensure that its outsourcing arrangements are consistent with legal requirements and other requirements and with achieving the intended outcomes of the OH&S management system.
- Propose to add Note:
In some countries there are legal requirements relating to outsourcing.

From discussion with other delegations

Making processes appropriate to the size and nature of the organisation and its risks

- propose to add to 4.4 (OH&S management system):

In determining the extent and complexity of the processes and documented information in the OH&S management system, the organisation shall take into account its context, its legal requirements and other requirements), and the nature of the organization's activities and the related OH&S risks.

- propose to add to A4.4:

The OH&S management system should be proportionate to the nature of the organizational activities and the related OH&S risks"

From discussion with other delegations

Under the control of the organisation

- in Worker (3.3) 'Person performing work or work-related activities that are under the control of the Organization', it is the work not the worker which is 'under the control...'
- propose new bullet g) in A.3 after line 1150: *An activity 'under the control of the organization' is an activity for which the organization controls the means and methods of work performed and controls its OH&S performance*

From discussion with other delegations

The policy commitment to 'eliminate hazards and reduce risks'

propose new text in A.5.2 (OH&S policy) at line 1247:

A commitment to eliminate hazards and reduce risks, refers to the processes to proactively identify hazards, assess risks and opportunities for risk reduction, and minimize risks using the hierarchy of controls

propose new Note to A.5.2:

In many countries there are specific requirements and guidance on the application of the hierarchy of controls

ISO 45001 – Next Steps

Finalising the UK comments and submitting our vote

- UK commenting period closes 18th June
- Comments received will be collated with HS/1 agreed comments and cross-checked
- A commenting panel will meet 23rd June to discuss any issues not previously raised or any new justifications to matters previously agreed
- The finalised comments will be submitted to ISO and a summary made available to the public

Future of ISO/PC 283

- ISO/PC 283 will be closed on publication of ISO 45001
- BSI plans to propose the creation of a full technical committee
- This will need to be balloted and is likely to take some months
- The UK proposes to retain leadership of this work and invites expressions of interest for ISO Chair
- The proposal includes development of a standard on psychosocial risk, led by the Canadian experts with UK support

Get involved

You can read and comment on any project out for public consultation by visiting <https://standardsdevelopment.bsigroup.com/>

UK commenting on ISO 45001 closes on 18th June

HS/1 welcomes applications for membership of the UK mirror committee. Find out more:

<https://www.bsigroup.com/en-GB/about-bsi/uk-national-standards-body/how-to-get-involved-with-standards/become-a-committee-member/>

or

email questions or applications to sally.swingewood@bsigroup.com providing a short paragraph about yourself and your interests and areas of expertise.

bsi.

...making excellence a habit.™